

Mandatory Instructions:

1. The application form must be filled up by the candidate in his/her own handwriting.
2. Name and Father's name must be filled up in block letters.
3. For proof of date of birth, only matriculation certificate will be considered.
4. +2 pass certificate (minimum educational qualification) will be considered only from an institution duly recognized by HP Govt./HP Board of School Education.
5. Certificate for the SC/ST/OBC/IRDP/WARD OF FREEDOM FIGHTER/WARD OF EX-SERVICEMAN mentioned under column no.11 should be issued by an Executive Magistrate authorized by the HP Govt. for the purpose.
6. Category/Sub-category certificate must be valid as on last date of submission of Application Form.
7. The candidate must write his name and date of birth on the back of the photograph before stapling on the Application Form. Total of 5 latest & passport size photographs are required for submission with Application Form. One will be stapled on the front page of application form, 3 will be stapled on the ANNEXURE and one spare photograph will be provided by the candidate by stapling the same with the Application Form.
8. Candidate must have valid registration in any of the Employment Exchanges of HP on the date of submission of application form.
9. Candidate must be a bonafide Himachali as per record.
10. Candidate must bring his original certificates and self attested photocopies of certificates at the time of Physical Efficiency Test as well as Personal Interview.
11. The candidate must ensure that the application form reaches the office of District Superintendent of Police concerned before 15th March, 2016 upto 5.00 PM by any mode including by post. The application form is liable to be rejected if it is sent to or deposited with any office other than the district Superintendent of Police concerned.
12. Applications received after 5.00 PM on the last date of submission of the Application form i.e. on 15th March, 2016 will not be entertained.
13. The cut off date for calculation of upper and lower age and reserved category certification limit is 01.02.2016.(1 February 2016)
14. Only those candidates would be considered against 3% sports quota whose names are sponsored by Director, Youth Services & Sports, HP.
15. Processing fee would not be refunded if the application form is rejected.
16. A processing fee of Rs.120/- (Rs. One hundred twenty) only shall be charged from each candidate from the General category and Rs. 30/- (Rs.Thirty) only from each candidate belonging to the categories of the SC/ST/OBC/ IRDP. The processing Fee can be deposited through Bank Draft/IPO by the candidate, drawn in favour of the district Superintendent of Police concerned and payable at places as per details below:

Sr.No.	Name of District	In favour of	Payable at
1.	Bilaspur	Distt.SP Bilaspur	Bilaspur
2.	Chamba	Distt. SP Chamba	Chamba
3.	Hamirpur	Distt. SP Hamirpur	Hamirpur
4.	Kangra	Distt. SP Kangra	Dharamshala
5.	Kinnaur	Distt. SP Kinnaur	Reckong Peo
6.	Kullu	Distt. SP Kullu	Kullu
7.	Lahaul&spiti	Distt. SP Lahaul&spiti	Keylong
8.	Mandi	Distt. SP Mandi	Mandi
9.	Shimla	Distt. SP Shimla	Shimla
10.	Sirmaur	Distt. SP Sirmaur	Nahan
11.	Solan	Distt. SP Solan	Solan
12.	Una	Distt. SP Una	Una